

RESIDENTIAL FEE PROPOSALS PLAN REQUIREMENTS ITS EASY TO GET STARTED



1. Plan requirements for your fee proposal

Wondering how to get started with the Building Approvals (BA) process?

Provide architectural plans from a licensed design professional / draftsman, including:

- location of existing structures and main infrastructure
- North point, elevations / heights
- details of fences/ boundaries on site
- accurate dimensions of all outbuildings / sheds, including site coverage and distances to outermost projection (OMP)
- details of the natural ground level (NGL) and reduced levels (RLs) as well materials proposed

Certifiers work closely with the design professional / project stakeholders such as builder and town planner as required, depending on site specific contexts. A specific list or required documents will be provided by the certifier, after assessment (Request for Information - RFI).

2. Documents commonly required in the beginning stages of your Building Approval (BA)

- "For BA" final plan set (with livable housing details, site plan, floor plan, elevations/ sections/ bracing insights as/if applicable)
- Form 15 – engineering
- Engineering plans
- QBCC insurance
- Referral documentation eg siting variation / BOS, BOSW - if applicable, depending on site
- Soil test*
- Energy report*
- QLeave*
- Soil tests – liaise with your engineer for best insights into timing/ services required

**These documents are generally required for residential building work.*

[Request your quote here](#)

Or send in your detailed plans to [arrange your free proposal](#) - we look forward to helping!